



**HOUSTON COUNTY COMMISSIONERS COURT
MINUTES
REGULAR MEETING
APRIL 27, 2021**

The Commissioners' Court of Houston County met in a regular, called meeting on April 27, 2021, in person and via zoom due to Covid, with the following members present, to wit:

Jim Lovell	County Judge
Gary Lovell	Commissioner, Precinct #1
Willie Kitchen	Commissioner, Precinct #2
Gene Stokes	**ABSENT Commissioner, Precinct #3
Jimmy Henderson	Commissioner, Precinct #4

Also present:

Jan Pigford	Administrative Assistant to the County Judge
Sharon Luker	Assistant to the Commissioners
Janis Omelina	Treasurer
Randy Hargrove	Sheriff
Roger Dickey	Chief Deputy
Heath Murff	Emergency Management Coordinator
Melissa Jeter	County Auditor
Jennifer Kulms	9-1-1 Addressing
Brittani Womack	First Assistant Auditor
Laronica Smith	Tax Assessor Collector
Nathan Turner	IT
Terri Meadows	County Clerk

Media:

Alton Porter	Houston County Courier
Will Johnson	The Messenger

Visitors:

None

(1) Welcome, Invocation and Pledges:

Judge Lovell called the meeting to order. Commissioner Henderson led the opening prayer. Following the prayer Judge Lovell led the Pledge to the American flag and to the Texas Flag.

- (2) Recognition and comments from guests: **NONE**
- (3) **Commissioner Lovell moved to approve the Commissioners Court minutes from April 13, 2021. Commissioner Kitchen seconded. Motion carried 4 to 0.**
- (4) Consider approving budget amendments. **Commissioner Kitchen made the motion to approve budget amendments and Commissioner Henderson seconded. Motion carried 4 to 0.**
- (5) Consider payment of bills and expenses:
- a. Accounts payable
 - b. Fund transfers
 - c. Ratify Salary expenses
- Commissioner Lovell made a motion to pay all the bills and expenses for a. (Accounts payable), b. (Fund transfers), and c. (Ratify Salary expenses). The motion was seconded by Commissioner Kitchen. The motion carried 4 to 0.**
- (6) Receive information, announcements and reports from County Departments:
- a. County Treasurers Report
 - b. Compensatory Report
- Commissioner Kitchen made a motion to receive as information the County Treasurers Report and the Compensatory Report. Commissioner Henderson seconded the motion. Motion carried 4 to 0.**
- **In other office reports:**
- Judge Lovell announced that this Thursday rain or shine the county will have its employee appreciation picnic at the Davy Crockett Park.
- (7) Consider approving salaries for new and/or transfer employees:
- (a) **Commissioner Henderson made a motion and Commissioner Lovell seconded to approve the salary of Sylvuan Duncan as Part-time Dispatcher for the HCSO in the amount of \$13.38 an hour, Pay Grade 15 effective 4/28/2021. Motion carried 4 to 0.**
 - (b) **Commissioner Kitchen moved to approve the salary of John Catoe, Jr. as Full-time Patrol Deputy for the HCSO in the amount of \$1300.29 bi-weekly in Pay Grade 19 effective 4/28/2021 with a bi-weekly cell phone allowance of \$18.46. Commissioner Henderson seconded. Motion carried 4 to 0.**
- (8) Discuss and consider approving payment of compensatory, and vacation time for County employees and necessary budget amendments. **Commissioner Lovell made a motion to approve payment to the following employees of the HCSO: D. Brown \$260.91; C. English \$94.20; T. Lowery \$204.60; J. Hallmark \$147.18. Commissioner Kitchen seconded this motion. Motion carried 4 to 0.**
- (9) **Commissioner Lovell made a motion to accept a donation of \$1000.00 on behalf of Houston County Senior Center and authorize necessary budget amendments from J B & Kathryn Sallas Charitable Foundation. Commissioner Henderson seconded. Motion carried 4 to 0.**
- (10) **Commissioner Kitchen made a motion and Commissioner Lovell seconded to proclaim the week of April 25 to May 2, 2021 "Soil & Water Stewardship Week". Motion carried 4 to 0.**

- (11) **Commissioner Kitchen made a motion to approve the CSC Memorandum of Understanding Agreement to allow the County Clerk's office to accept land/deed records through CSC eRecording. Commissioner Henderson seconded the motion. Motion carried 4 to 0.**
- (12) **Commissioner Kitchen made a motion to approve request for Hotel Occupancy Tax Application and Interlocal Agreement with Crockett Lions Club to be held on May 6, 7, & 8, 2021 at the Port Ag Area for \$3000.00. Commissioner Lovell seconded. Motion carried 4 to 0.**
- (13) **Discuss and consider awarding a contract on received bids on hauling of road materials for Precinct 1 & 3.**
Commissioner Lovell made a motion to approve awarding hauling of road materials contract for Precinct 1 to Garry Kellum. Commissioner Kitchen seconded. Motion carried 4 to 0.
- Commissioner Stokes was unable to attend Commissioners Court this morning and because of his absence Commissioner Lovell made a motion to table action on hauling of road materials for Precinct 3 at this time. Commissioner Henderson seconded. Motion carried 4 to 0.**
- (14) **Commissioner Kitchen made a motion and Commissioner Henderson seconded the motion to renew current contracts as they are for hauling of road materials for Precinct 2 & 4. Motion carried 4 to 0.**
- (15) **Commissioner Kitchen moved to declare old AWOS system as surplus and authorize the sell of system. Commissioner Henderson seconded. Motion carried 4 to 0.**
- (16) **Commissioner Kitchen made a motion to authorize Private Road 5145 be added to the Houston County Map. Commissioner Henderson seconded. Motion carried 4 to 0.**
- (17) **Commissioner Henderson made a motion to approve accepting the following gifts pending the County Attorneys approval and Commissioner Kitchen seconded. Motion carried 4 to 0.**
- a. Roadway Easement Extension (Hickory Creek) CR 1050 (Hill) to Houston County in connection with the construction and maintenance of a new bridge across Hickory Creek.
 - b. Roadway Easement Extension (Hickory Creek) CR 1060 (Moorehead) to Houston County connection with the construction and maintenance of a new bridge across Hickory Creek Tributary.
 - c. Roadway Easement Extension (Hickory Creek) CR 1060 (SFA) to Houston County in connection with the construction and maintenance of a new bridge across Hickory Creek Tributary.
 - d. Temporary Easement Extension (Hickory Creek) CR 1050 (James) for a construction easement for equipment to be used while replacing the existing bridge.
 - e. Temporary Easement Extension (Hickory Creek) CR 1050 (Mooneyham) for a construction easement for equipment to be used while replacing the existing bridge.
- (18) **Commissioner Kitchen made the motion to approve grant application and Resolution on the County Attorney's Office request for the FY 2021-2023 Crime Victim Services Grant through the Office of the Attorney General of Texas. Commissioner Henderson seconded. Motion carried 4 to 0.**

(19) Commissioner Henderson moved to approve rental copier agreements with Texas Document Solution for County Clerk's Office (copier for Records Room). Commissioner Kitchen seconded the motion. Motion carried 4 to 0.

(20) Judge Lovell made the motion to adjourn. Commissioner Kitchen seconded. Motion carried 4 to 0.

Jim Lovell, County Judge

Gary Lovell, Commissioner, Precinct #1

Willie Kitchen, Commissioner, Precinct #2

Gene Stokes, Commissioner, Precinct #3

Jimmy Henderson, Commissioner, Precinct #4

Attest:

Terri Meadows, County Clerk